

Self-Powered Lighting Incorporated

AS9100 Supplier Terms and Conditions Agreement

General

As a supplier to Self-Powered Lighting (SPL), it is understood that your organization agrees to meet the following AS9100 stipulations/requirements. These requirements are to be considered Terms and Conditions to all purchase orders received. Any changes to these terms and conditions will be stated on the purchase order.

1. Where required the supplier shall use SPL approved special process sources.
2. SPL is to be contacted by the supplier prior to product or services that may be deemed as nonconforming are provided to SPL. Arrangements for the approval of supplier nonconforming product/material/services must be as directed by SPL's authorized manager or designee.
3. The supplier is required to notify SPL of any changes to the supplier's location, the supplier's subcontracted location, the supplier's subcontractor, product or process. Approval from SPL must be granted before product can be accepted.
4. SPL, their customers, and regulatory authorities retain the right of access to all supplier facilities involved in the aerospace order and to all applicable records.
5. The AS9100 standard requires that all applicable customer, regulatory or AS9100 requirements for the supplier must flow-down to sub-tier suppliers (includes requirements in the purchasing documents and key characteristics where required). SPL must be notified if a sub-tier supplier is used in the production of the parts or conduct of service.
6. SPL performs inspection activities to ensure that purchased product meets production requirements. They may include:
 - Receiving inspections (of supplier products/services/documents) may be/are performed by a designated employee. SPL verifies the authenticity of the appropriate certificate of conformity, material certificate, etc., and other accompanying documentation by review and comparison (as is appropriate) to the drawing and/or industry specifications or by other means. When necessary, SPL may inspect or audit at the supplier's facility.
 - Products are inspected to ensure they meet the requirements and the results are recorded (as appropriate). All special processes where the compliance cannot be verified by inspections will require a Certificate of Conformity.
7. When appropriate, SPL may delegate the inspection authority to one of its approved suppliers. SPL will communicate the inspection requirements (including approved monitoring and measurement equipment/methods) and SPL will maintain a record of those approved to carry out such inspections.
8. When SPL or its customer intends to perform verification at the supplier's premises, SPL will first state the intended verification arrangements and the method of product release or service commencement/completion. This information will be communicated on the SPL Purchase Order or via another acceptable purchasing arrangement.
9. The SPLs customer or customer's representative will be afforded the right to verify at the supplier's premises that the subcontracted product conforms to specified requirements. Verification by the customer is not used by SPL as evidence of effective control of quality by the supplier and shall not

absolve SPL or its supplier of the responsibility to provide acceptable product, nor shall it preclude subsequent rejection by the customer.

- 10. To prevent the purchase or counterfeit or suspect/unapproved products and to ensure product identification and traceability, SPL will institute controls that include the requirement of Material Certificates, Certificates of Conformity, and /or other supporting documentation from its suppliers as is appropriate. Service providers may be required to provide documentation of process capability and traceability to recognized standards. These requirements may be specified on SPL's Purchase Order, Scope of Requirements & Validation or may otherwise be communicated to the supplier.
- 11. Records are available for review by customers and regulatory authorities in accordance with contract or regulatory requirements.
- 12. Records that are required to be retained by you, the supplier, must be retained for a total of 7 years from the time of processing. The disposal method for electronic copies is to permanently delete the file and hard copies must be shredded.
- 13. Products that need to be retained by the supplier are retained for 6 months from the time of processing. This may include first runs and/or environmental samples.
- 14. SPL may also require specific actions where timely and/or effective corrective actions to a supplier issue are not achieved. These actions may include but are not limited to any or all of the following: withholding payment until the issue is resolved, removal of the supplier from SPL's Approved Supplier List, and legal actions.

Supplier Name: _____

Address: _____

Signature of Acceptance: _____ Date: _____

For Office Use Only:

Received by: _____ Date: _____